



LegalWise External Bursary Application 2012

Please complete the application form thoroughly and post to:

External Bursary Department

c/o LegalWise

P O Box 1524

Florida

1709

or scan and email documents to khadijad@legalwise.co.za

or hand the form in at your nearest LegalWise Branch

When completing the Bursary Application form, please take note of the following:

- ▶ Read instructions carefully before filling in any information.
- ▶ Return your application form to the LegalWise External Bursary Department by 31 October 2011.
- ▶ Your completed application form must be accompanied by certified copies of all required supporting documentation.
- ▶ PLEASE NOTE THAT INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

Instructions for submission of application forms

Applications will only be considered if completed in full and submitted with all supporting documentation. Please do not send original documents, certified copies are sufficient (SAPS or Post Office can certify your documents). Affidavits can be made at your local Police Station.

Supporting Documentation to be included with the Bursary Application Form

Current Scholars

- ▶ If you are currently in Grade 12 you need to include proof of your Grade 11 academic results, and include a copy of your June 2011 Grade 12 exams, or an appropriate progress report.
- ▶ If you have completed Grade 12 and are not studying this year, you need to submit a copy of your Matric results together with an explanation of what you are doing this year. This is essential as exam results play an important role in the selection process.

Current University / Tertiary Students

- ▶ If you have completed Matric and are currently in University please include your Matric results, Grade 11 and Grade 12 academic reports, an academic record from your tertiary institution, together with your latest tertiary exam results for June 2011.
- ▶ A motivation / essay on your life, and why you should be selected as a LegalWise Bursaryholder, on the page included (Please use the Motivation / Essay on your Life form in Section 5).
- ▶ Your Parent, Guardian or friend may also write a letter of recommendation for you.
- ▶ Proof of salaries* of Parent (s), Guardian or Spouse (eg: *payslip, letter from employer, sworn statement or tax return statement).
- ▶ Certified copy of your South African ID (applicant) and that of your Parent / Guardian (if applicable).
- ▶ Proof that you are the child/extended family member of a LegalWise member (birth certificate of the child of principal member, marriage certificate, copy of membership card) or a LegalWise member.
- ▶ Confirmation from University/Technikon that you have applied for and received provisional admission to your degree course for a BCom (Business Administration), BCom (Law) or a LLB Degree.

Selection Criteria

The main criteria used for the selection of a LegalWise Bursaryholder is; financial need, merit and academic potential. In addition, we also consider future LegalWise career potential.

The following criteria will also be considered:

- ▶ Applicant should have achieved at least a C aggregate (60 %) academically at school.
- ▶ Tertiary applicants should have achieved a C aggregate academically.
- ▶ Applicant should be able to speak, read and write English, and at least one other official language.
- ▶ In addition to academic achievement we look for candidates who display determination, a positive attitude and the commitment to succeed. Applicants should also demonstrate initiative and have team work orientation.
- ▶ Applicants should display good interpersonal & communication skills.
- ▶ Candidates will be required to go to their closest LegalWise branch for an Interview before the end of December 2011. Short-listed candidates will be required to undergo Psychometric tests.
- ▶ Bursaries are only allocated for the year following the one in which the application was received, this is not a criteria, but a requirement.
- ▶ The Applicant, Parent (s) or Guardian need to be a fully paid-up Member of LegalWise for 2 years or more.

Bursary applications are invited from people who aim to study full time, or are already studying full time towards a university degree for a BCom (Business Administration), BCom (Law) or a LLB Degree from one of the following approved institutions:

Approved Institutions

Nelson Mandela Metropolitan University (PE)

North-West University (Mafikeng or Potchefstroom campus)

Rhodes University

Tshwane University of Technology

University of Cape Town

University of Fort Hare

University of the Free State

University of Johannesburg

University of Kwa-Zulu Natal

University of the North

University of Pretoria

University of Stellenbosch

University of South Africa (UNISA)

University of Venda

University of the Western Cape

University of Witwatersrand (WITS)

University of Zululand

Vista University

Walter Sisulu University (Mthatha)

What the Bursary covers

- ▶ Bursaries cover annual Registration and tuition fees (as determined by budget constraints), and the payment of fees is based on academic performance during the year, plus submission of relevant results and invoices to the Bursary Administrator.
- ▶ The Bursary will be renewed on an annual basis on condition that the Bursaryholder demonstrates adequate academic performance, completes and performs adequately during their vacation work at a LegalWise branch and complies with the terms and conditions of their LegalWise Bursary Contract.

Bursary Obligations

The Bursaryholder will be required to work during their University vacation times at the LegalWise branch closest to them (close to University, or where they reside). The vacation work will amount to 5 weeks per annum (during June & December vacation time). Training will be provided at your LegalWise Branch, and Bursaryholders will be required to attend induction & Policy training at the LegalWise Academy in Johannesburg during University vacation time, as arranged by the Bursary Administrator. Accommodation, travel costs and meals will be sponsored by LegalWise.



PLEASE
ATTACH A
PASSPORT
PHOTOGRAPH
HERE

LegalWise External Bursary
Application Form 2012

SECTION 1. Particulars of Applicant

FIRST NAMES	<input type="text"/>	TITLE	<input type="text"/>
SURNAME	<input type="text"/>	ID NO	<input type="text"/>
KNOWN AS	<input type="text"/>	HOME TEL	<input type="text"/> <small>AREA CODE</small>
DATE OF BIRTH	<input type="text"/>	ALTERNATIVE TEL	<input type="text"/> <small>AREA CODE</small>
EMAIL ADDRESS	<input type="text"/>	CELL NO	<input type="text"/>
RESIDENTIAL ADDRESS	<input type="text"/>	ALTERNATIVE CELL(FAMILY)	<input type="text"/>
	<input type="text"/>		
	<input type="text"/>		
PROVINCE	<input type="text"/> <small>CODE</small>		

ANY DISABILITIES?* YES NO IF YES, PLEASE SPECIFY

PLEASE TICK GENDER* MALE FEMALE POPULATION GROUP* ASIAN BLACK COLOURED WHITE

*GENDER, POPULATION GROUP & DISABILITY INFORMATION IS REQUIRED FOR EMPLOYMENT EQUITY PURPOSES

SECTION 2. Particulars of LegalWise Member (if not the applicant) who is the Parent/Guardian of the applicant

TITLE	<input type="text"/>	LEGALWISE MEMBER NO	<input type="text"/>
FIRST NAMES	<input type="text"/>	ID NO	<input type="text"/>
SURNAME	<input type="text"/>	TEL HOME	<input type="text"/> <small>AREA CODE</small>
RELATIONSHIP TO APPLICANT	<input type="checkbox"/> MOTHER <input type="checkbox"/> FATHER <input type="checkbox"/> GUARDIAN <input checked="" type="checkbox"/> PLEASE TICK	TEL WORK	<input type="text"/> <small>AREA CODE</small>
OCCUPATION	<input type="text"/>	CELL NO	<input type="text"/>
EMPLOYER	<input type="text"/>	EMAIL	<input type="text"/>
RESIDENTIAL ADDRESS	<input type="text"/>	POSTAL ADDRESS	<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
PROVINCE	<input type="text"/> <small>CODE</small>	PROVINCE	<input type="text"/>

SECTION 3. Particulars of Parents/Legal Guardian, Applicant and family (living in one home)

Father/Stepfather

SURNAME FIRST NAMES

MARITAL STATUS MARRIED DIVORCED/SEPARATED WIDOWED NEVER MARRIED PLEASE TICK ✓

EMPLOYED YES NO IF YES PERMANENT TEMPORARY PENSIONER YES NO

EMPLOYER OCCUPATION

TOTAL INCOME (SALARY, WAGES, PENSION, GRANT) PER MONTH

PLEASE SUPPLY PROOF OF INCOME (PAYSリップ, LETTERFROM EMPLOYER, SWORN STATEMENTOR TAX RETURN STATEMENT)

Mother/Stepmother

SURNAME FIRST NAMES

MARITAL STATUS MARRIED DIVORCED/SEPARATED WIDOWED NEVER MARRIED PLEASE TICK ✓

EMPLOYED YES NO IF YES PERMANENT TEMPORARY PENSIONER YES NO

EMPLOYER OCCUPATION

TOTAL INCOME (SALARY, WAGES, PENSION, GRANT) PER MONTH

PLEASE SUPPLY PROOF OF INCOME (PAYSリップ, LETTERFROM EMPLOYER, SWORN STATEMENTOR TAX RETURN STATEMENT)

Guardian

SURNAME FIRST NAMES

MARITAL STATUS MARRIED DIVORCED/SEPARATED WIDOWED NEVER MARRIED PLEASE TICK ✓

EMPLOYED YES NO IF YES PERMANENT TEMPORARY PENSIONER YES NO

EMPLOYER OCCUPATION

TOTAL INCOME (SALARY, WAGES, PENSION, GRANT) PER MONTH

PLEASE SUPPLY PROOF OF INCOME (PAYSリップ, LETTERFROM EMPLOYER, SWORN STATEMENTOR TAX RETURN STATEMENT)

Self-sufficient (no assistance from Parents/Guardian. You support yourself financially)

SURNAME FIRST NAMES

MARITAL STATUS MARRIED DIVORCED/SEPARATED WIDOWED NEVER MARRIED PLEASE TICK ✓

EMPLOYED YES NO IF YES PERMANENT TEMPORARY PENSIONER YES NO

EMPLOYER OCCUPATION

TOTAL INCOME (SALARY, WAGES, PENSION, GRANT) PER MONTH

PLEASE SUPPLY PROOF OF INCOME (PAYSリップ, LETTERFROM EMPLOYER, SWORN STATEMENTOR TAX RETURN STATEMENT)

Family Details

HOW MANY PEOPLE LIVE IN YOUR HOUSE, INCLUDING YOURSELF

NUMBER OF CHILDREN IN YOUR FAMILY WHO ARE STILL AT SCHOOL
(GRADE R – GRADE 12) INCLUDING YOURSELF

NUMBER OF STUDENTS IN YOUR FAMILY STUDYING AT UNIVERSITY OR ANOTHER
TERTIARY INSTITUTION, INCLUDING YOURSELF

SECTION 4. Applicant's study information

WHAT ARE YOU DOING THIS YEAR
PLEASE TICK ✓

NOTHING IN PARTICULAR

SCHOOL

TERTIARY

HAVE YOU PASSED MATRIC

YES

NO

NAME OF SCHOOL YOU CURRENTLY STUDY AT

ACADEMIC INFORMATION (INCLUDE COPIES OF YOUR JUNE 2011 RESULTS & REQUIRED ACADEMIC INFORMATION)

GRADE 12

SUBJECTS	%	HG/SG

GRADE 11

SUBJECTS	%	HG/SG

TERTIARY INFORMATION

UNIVERSITY

DEGREE YOU WISH TO/ARE CURRENTLY STUDYING

STUDENT NO

WHAT YEAR ARE YOU CURRENTLY IN

 1 2 3 4

WHAT YEAR IS THE 2012 BURSARY APPLICATION FOR

 1 2 3 4

PLEASE TICK ✓

DURATION OF DEGREE (YEARS OF STUDY IN TOTAL)

 1 2 3 4

PLEASE REMEMBER TO ATTACH YOUR MATRIC RESULTS, YOUR TERTIARY ACADEMIC RECORD TO DATE, AND YOUR JUNE 2011 EXAM RESULTS

OTHER PERSONAL PARTICULARS

ACHIEVEMENTS E.G. AWARDS, PRIZES, LEADERSHIP POSITION ETC

SPORTS ACTIVITIES

MEMBERSHIP OF CLUBS, ORGANISATIONS ETC

HOBBIES AND SPECIAL INTERESTS

SECTION 6. Supporting Documents

The following supporting documentation must accompany your application

Please tick ✓ on YES if you have included the specific document (your application will be rejected without the relevant documentary proof)

1. Have you included certified copies of your Grade 11 and Grade 12 academic reports? YES
2. Have you included a certified copy of this year's June exam results, or your latest results if you are not studying this year? YES
3. If you have matriculated have you included a certified copy of your matric results? YES
4. Have you included certified copies of all ID documents required? YES
5. Have you included certified copies of payslips for your parents / guardian(s)? YES
 - ▶ If your parents/guardians are self-employed, have you included a copy of their latest financial statements or a sworn affidavit? YES
 - ▶ If parents/guardians are unemployed have you included sworn affidavits? YES
 - ▶ In the case of deceased parent(s)/guardians/spouse have you included a certified death certificate or sworn affidavit? YES
 - ▶ If your parents are still alive but you reside with a guardian have you included a payslip of your guardian? YES
 - ▶ If your parents or you are divorced have you included a certified copy of the divorce certificate? YES
 - ▶ If your parents are separated have you included a sworn statement from one of them confirming their separation? YES
 - ▶ If you are supporting yourself without assistance from your parents/guardians have you included a sworn affidavit? YES
6. Have you included a copy of the relevant LegalWise membership information (policy number/card)? YES

SECTION 7. Declaration

I HEREBY DELARE TO THE BEST OF MY KNOWLEDGE THAT THE PARTICULARS AND INFORMATION FURNISHED IN THIS APPLICATION FORM AND SUPPORTING DOCUMENTATION IS TRUE AND CORRECT

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF PARENT OR GUARDIAN
(IF APPLICABLE)

DATE

